

## ***Koha 952 tag***

- Koha uses the 952 field to migrate item-level data during bibliographic import through the cataloging module.
- Your bibliographic vendor is probably using an 852 or 9xx tag to migrate your local item data; you need to inform them they must use the 952 once you move to Koha.
- Important note: When mapping subfields that contain a code (i.e., permanent location, collection code, shelving location, item type) you must use the code and not the descriptive name. For example—if your home branch is the Metropolitan Public Library with a code in Koha of MPL, you must use MPL to map the data—not the full name. Using the description will prevent the data from loading.
- To create item records during the batch import process, these are the minimum subfields your vendor must include if the items are not "shelf ready":
  - 952 \$a Permanent location (branch)
  - 952 \$b Current location
  - 952 \$y Item type
- If the items are "shelf ready", your vendor must add the following:
  - 952 \$8 Collection code, if applicable
  - 952 \$c Shelving code, if applicable
  - 952 \$o Full call number
  - 952 \$p Barcode
  - 952 \$t Copy number (if multiple copies purchased and the library requires copy numbers)
- Your vendor can include the following fields if this information is available:
  - 952 \$v Replacement cost (NO dollar sign in front of the actual price)