

Minutes of the January 12, 2012 Pioneer Consortium Meeting

At 10:05 a.m. on Thursday, January 12, 2012, President Pat Leach called to order the scheduled meeting of the Pioneer Consortium group by telephone conference. The meeting was conducted in compliance with the Nebraska Public/Open Meeting Law, which is posted at http://www.ago.ne.gov/public_records/open_metings_act. Member libraries received notices and copies of the Agenda on December 7, 2011, to post locally. The agenda notice also was posted on the Pioneer Blog.

Attendance

Voting members present were Judy Hagan, Atkinson Public Library; Laureen Riedesel, Beatrice Public Library; Lisa Flaxbeard, Bennington Public Library; Judy Grandstaff, Blue Hill Public Library; Steve Fosselman, Edith Abbott Memorial Library (Grand Island); Vicki Casper, Hildreth Public Library; Pam Soreide, Holdrege Area Public Library; Pat Leach, Lincoln City Libraries; Robin Clark, Sump Memorial Library (Papillion); David Mixdorf, South Sioux City Public Library; Vicki Perrie, Superior Public Library; and Maria Cadwallader, Valparaiso Public Library.

Also in attendance was Greg Mickells, Lincoln City Libraries; Carolyn Bennett, Atkinson Public Library; Andrew Sherman, Sump Memorial Library; and Richard Miller, Nebraska Library Commission.

Minutes

The minutes of the December 8, 2011 meeting circulated before the meeting by email. Pam Soreide, Holdrege Area Public Library, moved to approve the minutes. Judy Grandstaff, Blue Hill Public Library seconded the motion, which passed unanimously.

Treasurer's Report

The Treasurer's Report circulated before the meeting by email. The Nov. 30, 2011 balance was \$61,607.43. Income totaled \$56,566.46 – \$56,250.00 NLC grant funds, \$314 in member payments, and \$2.42 interest. Expenditures totaled \$90,350.00 – \$83,000.00 maintenance fees and \$7,350 development fees to Liblime/PTFS. The Dec. 31, 2011 balance was \$27,823.89.

Robin Clark and Maria Cadwallader asked about payments not recorded from their libraries and said they would find out why the payments weren't received yet.

Judy Grandstaff moved to approve the report. Steve Fosselman seconded the motion, which passed unanimously.

Membership Committee Report

Steve Fosselman reported that the non-public library at Western Nebraska Community College, has submitted its application and assurances form to join Pioneer, and he moved to approve it. Robin Clark seconded the motion, which passed unanimously.

Steve reminded the group that the committee and NLC's Devra Dragos are working on a formula for assessing non-public libraries so that the formula results in a fair share of costs. The

Consortium needs to decide how to assess such libraries because simply applying the same criteria in the same way as for public libraries will under-assess large school libraries.

David Mixdorf asked how membership of non-public libraries would affect NLC grants. Richard Miller said they would not, that even unaccredited libraries could belong to the Consortium, although the NLC won't accept individual grant applications from unaccredited libraries.

Technical Committee Report

Greg Mickells reported that the Technical Committee met by phone conference on January 3, 2012.

The committee set up several Task Forces. The Cataloging Task Force members include Lincoln (Tammy and Greg), Holdrege (Cynthia Blum), Grand Island, and Papillion, and Greg also will check with Beatrice and South Sioux City. This group will examine the benchmarking standards for Marc records.

The Training Task Force members include Valparaiso (Maria) and Sump (Sherm) and may add one more member. This committee will arrange for training and will create documentation. Greg will provide links to training information.

Sump (Sherm), LCL (Randy), and Holdrege (Pam) make up the Development Task Force.

Greg will serve as a contact with PTFS for the Task Forces and various other Consortium Committees when needed and will provide input to discussions as needed.

The Tech Committee decided to move ahead with a trial of the Awards and Serials module from "Library Thing for Libraries." In answer to a question from David Mixdorf, Greg said that individual libraries do not have to add more information for the module to work for them, that the module both will list titles and will show what the library has and what the Consortium has.

The Tech Committee decided that each Pioneer member will have a registered prefix for a 14-digit barcode. This does not mean that members using 5-digit barcodes must re-label their entire collections (Liblime/Koha/s "padding" fix for scanning the short barcodes will still work), though it may be advisable to begin using 14-digit barcodes once the new prefix is established. To receive a registered prefix, contact Bob Burford by email (Bob.Burford@infor.com), state your library's name and address and membership in Pioneer Consortium, and ask for a prefix for a 14-digit Codabar Mod 10 scheme.

Greg will confirm with Jane that each member will have a unique username and password for the MySQL workbench for developing reports. The committee will decide how members who create unique reports can publish those reports to the membership.

Libraries reported on their progress migrating. Vicki Perrie said Superior, which is on Follett, is about ready to load into the sandbox and that Jane told her to ask about training but she was not sure what Jane meant; Maria agreed to call Vicki. Vicki Casper said Hildreth has a two-hour conference scheduled. Lisa said that Bennington, which is on Destiny, was asking for an OBDC

Driver from Follett; Maria said Destiny does not use the OBDC Driver, only Follett proper does. Robin Clark said that Sump is mapping data. David said South Sioux City is on Horizon and has not started the process yet. Greg said he can help with Horizon, and the timing is up to South Sioux City. Judy Grandstaff said Blue Hill is still waiting because their system crashed.

New Business

Budget and Assessment

The Budget and Annual Assessment task force (Business Manager Paul Jones, Treasurer Pam Soreide, Steve Fosselman, Pat Leach [ex officio], and, for information support, Richard Miller and Devra Dragos of the Nebraska Library Commission) provided the membership with a detailed draft budget spreadsheet which they crafted in the attempt to include all anticipated expenses, so as to avoid additional assessments to members in the coming year. Members thanked them for their hard work and for the detail on the spreadsheet.

The Committee noted that, of the total \$36,400 listed for Consortium Development, the NLC is likely to cover 90%, greatly reducing Pioneer's cost.

The Committee recommended these changes:

- (1) Set the annual assessment based on the reimbursement percentage (figured on the four criteria listed on the spreadsheet – Legal Service Area, Operating Revenue, Materials, and Circulation), with a minimum of \$350. (Previously, the minimum was either \$350 or 1% of the total budget, whichever was more.)
- (2) Raise the annual minimum to \$385.
- (3) Consider increasing the \$200 orientation fee for new libraries.

The Committee noted that members' annual fees will be due in May of 2012, and that the budget requires members' approval.

Discussion noted that the statistics for the four criteria are always at least a year old because they are based on the reports the NLC compiles based on the reports libraries make to the NLC.

Maria Cadwallader asked how the billing dealt with the fact that libraries may join Pioneer and pay all the first year fees in, for example, 2011, but not begin migrating until late in that year; that is, was the first-year maintenance fee pro-rated? The Committee will answer at the next meeting.

Action on budget items was postponed until the next meeting.

Next meetings

The next meeting will be by conference call on Friday, February 17, at 10:00 a.m.

Future meetings will include:

Friday, March 16 – must change (PLA conflict)

Thursday, May 3, 10 a.m., in person, location TBA

Friday, June 15, 10 a.m., conference call

Thursday, July 26, 10 a.m., in person, location TBA

Friday, Sept. 7, 10 a.m., in person, location TBA
Friday, Oct. 19, 10 a.m., in person, location TBA
Thursday, Nov. 29, 10 a.m., conference call

Public Participation

There was no public participation.

Adjournment

The meeting adjourned at 11:05 a.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Maria M. Cadwallader".

Maria M. Cadwallader, Secretary