

**Minutes of the March 1, 2013
Special Meeting of the Pioneer Consortium Executive Committee**

At 2:00 p.m. on Friday, March 1, 2013, President Pat Leach called to order the scheduled special meeting of the Pioneer Consortium Executive Committee via telephone conference. The meeting was conducted in compliance with the Nebraska Public/Open Meeting Law, posted at http://www.ago.ne.gov/public_records/open_meetings_act, to which our web page links. Member libraries received notices and copies of the Agenda on Feb. 28, 2013, to post locally. The agenda notice also was posted on the Pioneer website.

Attendance

Executive Committee members present were President Pat Leach, Lincoln City Libraries; Vice President Robin Clark, Sump Memorial Library; Secretary Maria Cadwallader, Valparaiso Public Library; Treasurer Pam Soreide, Holdrege Area Public Library; and Immediate Past President Steve Fosselman, Edith Abbott Memorial Library (Grand Island).

Also in attendance were Technical Committee Chair Andrew (Sherm) Sherman, Sump Memorial Library; Lauren Riesdesel, Beatrice Public Library; and Richard Miller, Nebraska Library Commission.

Budget Discussion

Those present discussed the amended draft budget for the next fiscal year, May 1, 2013 through April 30, 2014.

The committee agreed that the “Pioneer Budget” section “Income” should:

- (a) show the 2012-13 Actual and 2013-14 Budget totals;
- (b) show that the “Maintenance...” and “Central Services Assessment” lines are combined in the 2012-13 actual \$56,606.01 amount;
- (c) change the 2012-13 actual heading to “2012-13 actual/committed;
- (d) include the NLC committed but not yet received grant amount; and
- (e) include a brief footnote that 2012-13 included but 2013-14 does not include Grant income and include a brief footnote referencing the accompanying explanatory Word document.

The committee agreed that the “Pioneer Budget” section “Expenditures” should:

- (a) label 2012-13 actual as “2012-13 Actual/Encumbered”;
- (b) include the 2012-13 actual encumbered amounts;
- (c) include a brief footnote that that “Overlay” is the cost of the Library Thing subscription; and
- (d) include a brief footnote to “Development” referencing the accompanying updated list of prioritized development projects and their estimated costs.

The amended projected budget spreadsheet shows corrected LSA numbers and Overlay costs. Its “Koha Materials” column now uses Koha report statistics. The “Koha Circ” column uses NLC 2010-11 statistics. The committee agreed that (1) brief footnotes should state the sources for the Materials and Circ columns, (2) an attached Word document should (a) state the date of that report of Materials, (b) explain that “Koha Circ” next year will list Koha statistics for full-year members for the preceding Feb. 1 through Jan 31 and NLC statistics for members newer than that, and (c) give other more detailed explanations of the budget and apportionment spreadsheet.

Maria mentioned that we probably should always monitor Koha Circ stats for libraries in the first few months after they migrate so that if they show significant changes, as some libraries have, we can try to discover the causes. Steve said the Technical Committee should do this.

Discussion of Recruitment Issues

Richard Miller asked if he and the NLC could help with new library recruitment in any way, specifically with answering questions from the One Library Consortium or from York College.

Steve reported that Dee Johnson of the One Library Consortium has forwarded information from Steve to their Board, which meets this month, and that future follow-up will need to include answers to their technical questions. Pat said she has an email from Jessica Chamberlain which lists some questions about Koha features, and she will forward it to Richard and Sherm so we can begin to formulate answers for them.

Steve said he also contacted Scott Childers at York but hasn't received a reply yet, and it is too soon to contact him again. Lauren stressed that York could be a valuable addition to Pioneer because of the size of the library and the IT expertise that Scott Childers would bring. Sherm said he has spoken with Scott several times about technical issues but not related to Pioneer Koha. Robin said she will talk to Scott to try to find out what his technical questions about Koha would be, especially in comparison to other ILS.

Steve stressed that the Membership Committee's responsibility is to shepherd interested libraries through the process of joining Pioneer, not to recruit them. He said we need materials which answer libraries' questions about Pioneer Koha's technical features, and the comparison with for-profit systems has been hard to make without being unfair to Koha because they are turnkey systems and Koha is not. This is a job for the Public Relations Committee, working with the Technical Committee. Maria suggested that the two committees need to get together to work on this when the Tech Committee has information about the questions potential libraries actually are asking.

Public Participation

There was no public participation.

Adjournment

The meeting adjourned at 2:53 p.m.

Respectfully Submitted,



Maria M. Cadwallader, Secretary