

**Minutes of the April 12, 2013  
Meeting of the Pioneer Council of the Pioneer Consortium**

Pat Leach called the meeting to order at 2:02 p.m. Friday, April 12, 2013, in the meeting room of Edith Abbot Memorial Library, Grand Island. The meeting was conducted in compliance with the Nebraska Public/Open Meeting Law, posted at [http://www.ago.ne.gov/public\\_records/open\\_meetings\\_act](http://www.ago.ne.gov/public_records/open_meetings_act), to which our web page links, and outside the meeting room. Member libraries received notices and copies of the Agenda on April 11, 2013, to post locally. The agenda notice also was posted on the Pioneer website.

**Attendance**

Voting members present were Executive Council President Pat Leach, Lincoln City Libraries; Secretary Maria Cadwallader, Valparaiso Public Library; Treasurer Pam Soreide, Holdrege Area Public Library; Past President Steve Fosselman, Edith Abbott Memorial Library, Grand Island; and, by telephone, Vice President Robin Clark, Sump Memorial Library, Papillion.

Also present were Treasurer-Elect Vicki Perrie, Superior Public Library; Laura Martinson, St. Paul Library; Devra Dragos, Nebraska Library Council; and, by telephone, Technical Committee Co-Chair Andrew (Sherm) Sherman, Sump Memorial Library, Papillion.

**Minutes**

Pam moved and Steve seconded the motion to approve the Minutes of 3/14/13. The motion passed unanimously.

**Treasurer's Report**

The Treasurer's report was accepted. The March 1, 2013 beginning balance was \$63,674.27. Interest income of \$46.59 was added. Expenditures totaled \$16,000, including \$14,000 to Liblime/PTFS for Development costs and \$2,000 to Lincoln City Libraries for Central Service Charges. The March 31, 2013 balance was \$47,720.86.

**Membership Committee Report**

Steve reported that Central City has submitted its Assurance Statement and Application Form and is ready to complete a Joint Entity Agreement. Steve moved and Robin seconded the motion to accept Central City's Application for Membership. Sherm reported that Central City is migrating from Follett; he has answered some questions they had about Koha and they have answered Sherm's questions about their MARC records; Sherm thinks they are in good shape to migrate. The Council approved Steve's motion unanimously.

In response to a question about the status of ESU 11, Steve said that ESU 11 has applied but is not ready to migrate. Sherm says he understands that they have NO Marc records and NO current ILS, only a database system. Steve said the Technical Committee must make sure ESU 11 is capable of migrating before the Membership Committee can act on the application. Steve agreed to send Sherm ESU 11 contact information, and Sherm agreed to find out what ESU's output files will be, since they won't be MARC records, and to forward that information to PTFS for their input about how to make things work. Sherm said and Pam agreed that the bigger challenge may be handling the patron database, because of the way ESU 11 may check things out to schools and/or teachers.

**Technical Committee Report**

Sherm submitted the Technical Committee Report in writing before the meeting. It lists 7 items, totaling \$14,625, as the Consortium's priorities for development in the 2013-14 fiscal year. These include:

- Item 1, Priority 6, "Reorder Columns on Edit Item Screen"
- Item 6, Priority 2, "Receipts, order by date, print from detail, add renewed items"
- Item 7, Priority 1, "Scroll Bar added to list of patron types"
- Item 8, Priority 7, "Item Status, other item status removed at checkout, checked out items not to be put on display or withdrawn"
- Item 11, Priority 4, "Details Screen to show total number of items checked out"
- Item 14, Priority 3, "Call number included when list created"
- Item 15, Priority 5, "Navigation Buttons for next, previous, and go back on the OPAC item display screen"

There was some discussion of Item 6, Priority 2, in response to Steve's questions of whether this should be several separate items rather than one and/or were the parts all equally high priority. Sherm responded that the parts are too related to split. The general consensus was that Item 6 is a high priority for staff who handle checkouts and need to be able to respond quickly to patron's requests for various types of receipts.

Robin moved and Maria seconded the motion to approve the priority list and expense, and the motion passed unanimously.

### **Other Issues**

In response to a question about Get-It, Pat reminded the group that this expense was approved and was paid for by Grand Island and Lincoln last year, and that EDI now works with Get-It. However, Get-It can't be upgraded beyond version 3.1 or 3.6 because of compatibility issues with Firefox. Sherm mentioned that a future version of Koha, hopefully soon, will no longer be browser dependent, which will solve these issues. To get to that point, however, some funding may be needed to get rid of old code library records.

Maria mentioned a recent problem with deleted items seeming to not have been added to the deleted items table when they were deleted, which causes Koha to report them neither as deleted nor as ever having been in the collection. She is waiting for Koha to respond definitely to this issue and, in the meanwhile, will check with other libraries about their procedures in case there is a specific step in the deletion process that might prevent this problem from occurring.

### **Old Business: Pioneer Infrastructure; role of NLC and member libraries**

Pat and Steve reported that they met with Richard Miller and Rod Wagner to discuss the ways Pioneer's interests and the NLC's may intersect, and how, as a result, we should approach recruitment of other libraries, use of the state regional systems (ELS, SELS, etc.), administration of Pioneer, etc. They feel Richard and Rod are supportive and want to continue the discussion, but as yet there are no concrete proposals to consider.

One issue is, how much staff time does it take to administer Pioneer? What tasks are included in that time and what specific expertise is required (e.g., accounting, planning and coordinating development, doing testing in the sandbox, training, providing technical support during and after migration)? How much more time will be required as the Consortium adds more libraries? Can we continue with individual libraries contributing their staff time? Do we need to contract people to do the work? Can the NLC take on some/all of the work, especially if the aim is a statewide system? Laura asked if we may be looking at a part-time Director of the Consortium.

Pat said that, to answer these questions, we first need to document the time staff members spend on Pioneer tasks alone. We also need to know how we can best test the system, train staff for changes, and make sure things both work and don't frustrate staff/patrons. Pam said it would be nice to have FAQs

online about common Koha questions; Sherm responded that he has started by posting blog entries about common issues and we could turn those into FAQs. Pam said PTFS/Koha ought to be able to provide information for FAQs, also.

**New Business**

Current Executive Committee members thanked both the outgoing and incoming officers for their contributions.

**Public Participation**

There was no public participation.

**Adjournment**

The meeting adjourned at 3:52 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Maria M. Cadwallader". The signature is written in black ink and is positioned above the typed name.

Maria M. Cadwallader, Secretary