

**Minutes of the May 9, 2013
Meeting of the Executive Council of the Pioneer Consortium**

President Pam Soreide called the meeting to order at 10:15 a.m. on Thursday, May 9, 2013 in the Board Room at Bennett Martin Public Library in Lincoln. The meeting was conducted in compliance with the Nebraska Public/Open Meeting Law, posted at http://www.ago.ne.gov/pulic_records/open_meetings_act, linked to our web page and also inside the meeting room. Member libraries received notices and copies of the Agenda on May 8, 2013 to post locally. The agenda notice was also posted on the Pioneer website.

Attendance

Voting members present were Executive Council President Pam Soreide, (Holdrege Area Public Library), Vice President Robin Reed Brooks Clark (Sump Memorial Library, Papillion), Treasurer Vicki Perrie (Superior Public Library), newly appointed secretary Lauren Riedesel (Beatrice Public Library), and Immediate Past President Pat Leach (Lincoln City Libraries.)

Also present were Technical Committee Co-Chair Andrew (Sherm) Sherman (Sump Memorial Library, Papillion) and Devra Dragos (Nebraska Library Commission.)

Minutes

The minutes of the April 2, 2013 meeting were approved as corrected (2 spelling errors and 2 dates) (moved by Perrie, seconded by Leach, 5-0.)

Treasurer's Report

The Treasurer's report was accepted as submitted. The beginning balance for April was \$47,720.86. Receipts totaled \$42,795.13 (NLC grant - \$17,010.; Member payments - \$25,785.13.) Expenditures were \$38,198.55 (Liblime/PTFS migrations - \$8,448.55 and development \$29,750.) The April 30, 2013 balance was \$52,317.44.

Committee Reports

Membership Committee

Based upon the receipt of applications and assurances from Valley and the ESU in Holdrege, these two entities were accepted as members of the Pioneer Consortium (moved by Leach, seconded by Clark, 5-0.)

It was also noted that the joint entity agreement and fee has been received from Central City which enables them to become voting members of the Pioneer Council.

Technical Committee

Co-Chair Sherman reported that cataloging standards are being developed in regard to duplicate cleanup. SCLS is asking for a tool to support merging bibliographic records. The Committee recommended that a new item type titled DVDMULTI be created that would allow patron-initiated item level holds for series DVDs that are separately packaged. It has been tested in the sandbox. The DVDMULTI item type was approved (moved by Clark, seconded by Perrie, 5-0.)

The Committee also recommended that budgeted funds (estimated at \$5,000-\$6,000) be used to support development to make the KOHA browser independent in GetIt and that budgeted funds support development to make some tags accessible in RDA which are not displayed or searchable (moved by Leach, seconded by Perrie, 5-0.)

The Technical Committee also recommended that minimum standards for the MARC records being extracted for analysis by PTFS for new member libraries must have the following five elements: ISBN or UPC (for DVDs and music CDs), Title, Author, Date published, and Edition. PTFS is to notify the Technical Committee if fewer than 90% of the records meet this standard. The Executive Council agreed with these recommendations and indicated that these standards need to be added to information distributed by the Membership Committee.

Past President Leach indicated that Lincoln City Libraries Assistant Director Julie Hector would be available to serve as Executive Chair of the Technical Committee which would free Tammy from the current Co-Chair responsibility. The Executive Council welcomed Julie's future role with the Technology Committee.

In the update on GetIt, it was decided that additional training was needed; this is actually available to all members of the Pioneer Consortium. Pre-Conference Training on Wednesday, October 9 was suggested with someone like Gerianne from Grand Island. The membership of the Technical Committee was discussed. Merrillene Wood was suggested to replace Curtis who has left his position at Western Nebraska Community College.

Old Business

It was noted that PTFS had scheduled a conference call for May 15.

The President agreed to write letters of appreciation to past members of the Executive Council in appreciation for the work they had done.

New Business

The President reported that Laureen Riedesel had been appointed to replace Curtis Bundy as Secretary.

Planning for training at the NLA Conference was discussed. The Pioneer update (Pioneer's Progress) should be scheduled as a regular conference program, possibly as early as possible on October 10 so people could attend activities on both Wednesday and Thursday. New 2013 Pioneer members should be recognized at that time.

The need to keep all members involved was discussed. A bylaws change could create more member-at-large positions to increase the size of the Executive Council to 7. Regional meetings could be held in areas where there are clusters of Pioneer members. (A map of the member libraries needs to be developed.)

Wednesday, October 9 (10 a.m. – 4 p.m. at the Kearney Public Library) was discussed as a day for training (GetIt training in the morning) and a required annual meeting in the afternoon. The President should send a "Save the Date" notice. An RSVP request could follow requesting the name of the designated library representation. (Also their sandwich preference for a Jimmy John's boxed lunch!) The October 9 meeting would be an opportunity to use our Pioneer experts for training on topics such as advanced searches, report writing, importing records and cataloging. Other staff people could be invited to attend with their laptops to take advantage of this opportunity.

Devra Dragos was thanked for attending the meeting on short notice.

The meeting was adjourned by the President at 11:50 a.m.

Respectfully submitted,
Laureen Riedesel, Secretary